



Dear Future Bride and Groom
2011

Thank you for considering Thornbirds as a venue for your wedding.

We at Thornbirds are here to provide everything you need to ensure that you enjoy a very special, perfect day.

Our packages are designed to assist your planning so that you can enjoy a Stress-free day.

Should you wish to view our facilities or make further enquiries, please don't hesitate to contact us in order for us to discuss all your requirements.

We at Thornbirds have a motto stating "you decide and we provide".

Kind regards

Johnathan, Wesley & Nicole

084 5555 558, 082 826 8754 & 082 5050 790



VENUE HIRE 2011

- For a standard 8 hour function (Starting from guest arrival)
- Includes use of main reception hall & the stone chapel
- For public holidays that fall on a week day, add an additional R1000-00
- Please note that additional costs apply for functions larger than 200 guests

Summer Rates:

- R 11500-00 Saturday

- R 9500-00 Friday & Sunday

- R 7500-00 Monday to Thursday

Winter Rates: (May, June, July & August) - (Specials available!)

- R 9400-00 Saturday

- R 8200-00 Friday & Sunday

- R 6700-00 Monday to Thursday

Venue Hire Includes:

- assistance in co-ordination, planning & execution of function
- chapel, reception hall & outdoor areas
- backup generator
- standard cutlery, crockery, glassware
- white wrought iron chairs & round tables seating 10 guests
- standard linen (white / black tablecloths, white / sand / black overlays)
- white / black serviettes
- silver-plated ice buckets
- white wrought iron easel & podium / lecturn
- cake table, cake knife upon request
- standard table numbers
- use of patio, garden area & full standard setup
- VAT

Venue Hire Excludes:

- menu cost
- photographer
- flowers
- bar account
- welcome drinks (optional)
- entertainment
- special additional décor (draping, under-plates etc.)
- gratuity
- minister
- wedding cake
- babysitters
- garden ceremony (red carpet, additional white plastic chairs, chair covers etc.)
- waiters – R50-00 / hour for a minimum of 8 hours (R50-00 / hour after the 8 hour period)
- barman – R55-00 / hour for a minimum of 8 hours (R55-00 / hour after the 8 hour period)
- extras not mentioned



MENU SELECTION

- Various options are available
- All menus can be customized to suit your specific requirements
- You are quoted according to your selection
- Buffet menu options start from R200-00 per person
- Plated menu options start from R220-00 per person

GARDEN CEREMONIES / RECEPTIONS

- Please note that additional costs may apply for garden ceremonies or receptions
- Additional items such as red carpets etc. are not included in this option

WAITERS & BARMEN

- Waiters: R50-00 / hour for a minimum of 8 hours
- Buffet menu options require you to have 1 waiter for every table
- Plated menu options require you to have 1 waiter for every table
- Barmen: R55-00 / hour for a minimum of 8 hours
- Up to 50 guests requires you to have 1 barman
- Up to 100 guests requires you to have 2 barmen
- You require 3 barmen for more than 100 guests

CHILDREN (Must be supervised at ALL times!)

- children 0-3 years are free
- children 4-11 years are charged 50% of the menu cost (buffet menu only)
- children 12 & above will be charged full price
- children are to be supervised at **ALL** times

CO-ORDINATION SERVICES

- Assistance from our management team is available, by appointment, to all clients throughout the planning stages of their wedding.
- Kindly note that clients are free to make their own choices regarding entertainment, flowers etc.
- To assist you further, our co-ordinator can supply a list of recommended services, or will be happy to arrange everything from A-Z at an additional coordination fee.

BAR SERVICES

- Various billing options are available i.e cash, open, tab etc.
- Our bar includes a range of imported & local brands.
- Cocktails are served on client's request only.
- Any special requests such as certain brands of liquor or wines can be provided for.
- Bar prices are subject to change without prior notice.
- If you wish to run a tab or an open bar, payment is payable upfront or a credit card must be provided in order for us to obtain an authorisation.
- Corkage rates are available on Champagne, sparkling grape juice, wine & spirits by the bottle only.
- Thornbirds reserves the right to close the bar at any time should there be any irregularities on the guests' behalf. Guests are not permitted in the bar unless arranged with management.
- * NO SPIRITS, WINES, COLDRINKS, FOOD OR ANY ALCOHOL MAY BE BROUGHT ONTO THE PREMISES FOR CONSUMPTION AT ANY TIME.
- Non-compliance to this could lead to immediate dismissal / eviction from these premises.



GRATUITY

- Gratuity is not included
- Gratuity is only payable on an open bar amount
- When having a cash bar, gratuity can be paid to waiters at your guests' own discretion
- A bar tab up to R10000-00, a minimum gratuity of 7% is payable on the final bar amount
- A bar tab over R10000-00, a minimum gratuity of 5% is payable on the final bar amount

CHAMPAGNE / SPARKLING GRAPE JUICE

- Non-alcoholic sparkling grape juice @ R65-00 per bottle
- Standard: JC Le Roux @ R95-00 per bottle (various brands available upon request)

WELCOMING DRINKS

- Welcoming drinks are optional
- Welcoming drinks are free during Winter month weddings (selection to be provided by Thornbirds)
- Selection of fresh fruit juices @ R50-00 per 2L jug (served by the glass)
- Non-alcoholic fruit punch with fruits @ R62-00 per 2L jug
- Alcoholic fruit punch with fruits @ R80-00 per 2L jug
- Sangria @ R95-00 per 2L jug
- Cocktails @ R20-00 per glass (wine / flute)
- Mocktails @ R16-00 per glass (non-alcoholic, wine / flute)
- Sherry @ R7-00 per glass
- Shooter & other options available upon request

CORKAGE RATES

- Corkage rates are available for Champagne, sparkling grape juice, wine & spirits by the bottle only.
- Champagne (standard): R30-00 per bottle
- Wine: R30-00 per bottle
- Standard spirits: R90-00 per bottle
- Luxury spirits: R170-00 per bottle (Jack Daniels, Jameson, Johnnie Walker etc.)

SET-UP & CUT-OFF TIMES

- Set up on the day before cannot be guaranteed especially when a venue is utilised the night prior to the wedding.
- Overtime will be charged for the venue at R1300-00 / hour.
- Please note that the venue closing time is at 01h00, therefore the bar closes at 00h30.
- Should waiters or barmen exceed the usual 8 hour working period due to a prolonged function; the client will be charged for the overtime per waiter, per bartender, per hour.
- Your 8 hours begin on guest arrival. (half an hour before the service starts should you use our chapel)

MORE THAN 200 GUESTS

- The additional amount payable per guest is calculated by dividing the venue hire by 200 guests. That amount is to be multiplied by the additional amount of guests.

SMOKING

- Due to the new legislation, smoking is strictly prohibited in designated smoking areas

PARKING

- Secure parking with guards is available on the premises.



ACCOMMODATION & BRIDAL SUITE

- Bridal suite: R1300-00 including a Champagne breakfast. (Half price during winter months).
- Standard rooms: R500-00 per person sharing, including breakfast
- Standard rooms: R700-00 per single, including breakfast
- All rooms are non-smoking
- Check-in is from 11h30, check-out is at 10h30 & breakfast is served at 9h00
- Additional breakfast for guests not staying at Thornbirds is charged at R90-00 per person & must be pre-booked. Breakfast includes a cup of tea / coffee per person
- Please note that accommodation rates are subject to change & availability cannot be guaranteed
- Bookings are secured by a 50% non-refundable deposit & the balance is payable 14 days prior to the wedding

BOOKINGS

- We suggest that you view our facilities & meet our co-ordinators before you pay your deposit.
- Bookings are secured by the signing of Thornbirds' contract & a deposit (as stipulated in contract) on confirmation of a date.
- Should you book for a certain amount of guests, the final number of guests is not allowed to decrease by more than 20 pax, providing our minimum guest amount requirement is still met
- A refundable retainer of R2500-00 will be payable in case of any damage or loss of Thornbirds' property during your function. This will be refunded within 10 working days of your function.
- Please note that we cater for a minimum of 110 adult guests on Saturdays during summer months, & 60 adult guests during winter months.
- This wedding package forms part of Thornbirds' contractual agreement.

RENTAL ITEMS (please enquire whether all items are still available)

- Thornbirds have a limited amount of rental items available;
- Small glass T-light holder with candle – R6-000 each
- Large glass T-light holder with candle – R7-00 each
- White wall lanterns – R10-00 each (20 lanterns – Free during Winter months)
- Wall lantern candles – R10-00 each
- Small table paraffin lanterns – R10-00 each
- Large table paraffin lanterns – R13-00 each
- Portable garden fireplace including wood – R220-00 each
- Bonfire area including wood – R550-00
- Indoor gas fireplaces – R300-00 each
- Delicate white cushions for wrought iron chairs – R15-00 each
- Artificial white rose shrubs – R90-00 each
- Under plates: silver / gold – R9-00 each
- Small Victorian white wrought iron tables – R50-00 each
- Delicate white wrought iron flower stands – R47-00 each
- Chair covers – R9-00 each
- * Prices & availability – subject to change without prior notice

PAYMENT

- Payment can be made by cash / direct EFT / credit card
- We accept VISA, MASTER CARD, AMERICAN EXPRESS & DINERS
- A 4% bank levy will be charged for all payments made by credit card



PLEASE TAKE NOTE: VIEWINGS ARE PERMITTED BY APPOINTMENT ONLY!
(During office hours only.)

If you have any further queries or would like to make an appointment to view our facilities, please contact us at our office.

- * T: (011) 948-6001
- * F: 086 636 7472
- * C: 084-555-5558 / 084-826-8754
- * Email: mail@thornbirdscentre.co.za
- * For more information, please visit: www.thornbirdscentre.co.za

